

# GENERAL REGULATIONS

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## G 1 Eligibility for admission:

A person before being admitted as an undergraduate to courses leading to a Bachelor's degree shall either:

- (a) have satisfied the University entrance requirements in accordance with Regulation G 3; or
  - (b) have been exempted from University entrance requirements in accordance with Regulation G5.
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## G 2 Admission:

- (a) An applicant who wishes to enter courses leading to a Bachelor's degree shall be admitted only if he satisfies the minimum University entrance requirements under Regulation G 3 below or has been exempted therefrom. In addition to satisfying the minimum University entrance requirements, the applicant shall satisfy any additional requirements for admission into the curriculum he intends to enter.
  - (b) An applicant who wishes to become a candidate for a higher degree shall apply for admission by the date prescribed. In addition to satisfying the requirements for admission to the curriculum concerned, an applicant who is seeking admission on the basis of a qualification from a university or comparable institution outside Hong Kong of which the language of teaching and/or examination is not English is required to obtain:
    - (i) a score of 550 or above in the paper-based Test of English as a Foreign Language (TOEFL) or a score of 213 in the computer-based TOEFL<sup>1</sup>; or
    - (ii) a minimum overall band of 6 with no subtest lower than 5.5 in the International English Language Testing System (IELTS)<sup>2</sup>; or
    - (iii) Grade C or above in the Overseas General Certificate of Education (GCE); or
    - (iv) Grade C or above in the International General Certificate of Secondary Education (IGCSE); or
    - (v) Grade C or above in the Cambridge Test of Proficiency in English Language; unless in exceptional circumstances he is exempted from this requirement by the Board of Graduate Studies upon the recommendation of the Board of Faculty or Board of Studies in the case of MPhil and PhD candidates; or by the relevant Board of the Faculty or Board of Studies, in the case of higher degrees by coursework.
  - (c) An applicant may be required to attend personally before a selection board.
  - (d) A student of the University is required to observe the General Regulations, and those regulations and procedures which govern admission requirements, registration, attendance and absence, examinations, discontinuation, fees and charges.
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## G 3 University entrance requirements<sup>3</sup>:

- (a) To satisfy the minimum requirements for entrance to the University, each applicant shall:

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<sup>1</sup> Applicants for admission to read for an MPhil or a PhD degree in the Faculty of Arts (except those seeking admission to the Department of Chinese) are also required to obtain *either* a Test of Written English (TWE) score of 4.0 or above *or* an Essay Rating score of 4.0 or above in the computer-based TOEFL.

<sup>2</sup> Applicants for admission to read for an MPhil or a PhD degree in the Faculty of Arts are required to obtain a score of overall band of 7 with no subtest lower than 5.5 in the IELTS.

<sup>3</sup> In Regulations G 3 and G 4, 'Hong Kong Certificate of Education Examination' is referred to as 'HKCEE', 'Hong Kong Advanced Level Examination' as 'HKALE', 'Advanced Level' as 'AL', and 'Advanced Supplementary Level' as 'AS'.

- (I) gain in his first and/or second attempt in the HKCEE Grade E or above in seven subjects<sup>1</sup>, of which
  - (A) six subjects<sup>1</sup> shall be obtained at one and the same time;
  - (B) one shall be English Language (Syllabus B)<sup>2</sup>;
  - (C) one shall be Chinese Language; or a language other than Chinese and English; and
  - (D) one shall be Mathematics; and
- (II) gain the following in HKALE:
  - (A) Grade D or above in AS Use of English;
  - (B) Grade E or above in AS Chinese Language and Culture<sup>3,4</sup>; and
  - (C) (i) Grade E or above in two AL subjects;
  - (ii) Grade E or above in one AL subject, and in two AS subjects other than Use of English and Chinese Language and Culture; or
  - (iii) Grade E or above in four AS subjects other than Use of English and Chinese Language and Culture.
- (b) An applicant shall be deemed to have satisfied the minimum requirements for entrance to the University
  - (I) if he has attained the age of 25 years on or before September 1 of the year in which admission is sought; or
  - (II) if he presents evidence of qualifications which are approved by the Senate as being of a level equivalent to or higher than the levels required to satisfy the requirements in (a) above.

#### **G 4 Curriculum entrance requirements<sup>5,6</sup>:**

In addition to satisfying the University entrance requirements in accordance with Regulation G 3, candidates for admission to the first year of first-degree curricula shall also satisfy the curriculum entrance requirements listed in this Regulation. (Curricula which are not listed in this regulation do not have any additional requirement.)

##### *Bachelor of Arts in Architectural Studies*

- Either* Grade D or above in a mathematics subject or in Physics in HKCEE;  
*or* Grade E or above in an AL or AS mathematics subject or in AL or AS Physics.

##### *Bachelor of Business Administration (Information Systems)*

- Either* Grade E or above in 3 AL subjects (including Pure Mathematics and one additional science subject<sup>7</sup>);  
*or* Grade E or above in 2 AL subjects (including Pure Mathematics and one additional science subject<sup>7</sup>) and 2 AS subjects.

<sup>1</sup> All subjects offered at HKCEE, except English Language (Syllabus A), shall be accepted for this purpose. In the case of English Language (Syllabus A), only achievement at Grade C (or above) shall be accepted.

<sup>2</sup> Or Grade C or above in the case of English Language (Syllabus A).

<sup>3</sup> A candidate who obtains a Grade E or above in AL Chinese Literature may be exempted from this requirement, provided that he obtains Grade E or above in an AS subject other than Use of English and in addition to those required in satisfying Regulation G 3(a)(II)(C)(ii) or G 3(a)(II)(C)(iii).

<sup>4</sup> A candidate who satisfies the requirement in Regulation G 3(a)(I)(C) with a language other than Chinese Language may be exempted from this requirement, provided that he obtains Grade E or above in an AS subject other than Use of English and in addition to those required in satisfying Regulation G 3(a)(II)(C)(ii) or G 3(a)(II)(C)(iii).

<sup>5</sup> Unless otherwise specified, AS subjects referred to in this regulation exclude Use of English and Chinese Language and Culture.

<sup>6</sup> For the purpose of this regulation, HKALE passes (*i.e.* Grade E or above) at both AL and AS in the same subject are counted as one.

<sup>7</sup> Applied Mathematics, Biology, Chemistry, Computer Studies, Engineering Science, Physics.

### *Bachelor of Dental Surgery*

- (a) Grade E or above in *either* 2 AL subjects *or* 1 AL and 2 AS subjects from the following: Chemistry, Physics, Biology, Pure Mathematics, Applied Mathematics, and Mathematics and Statistics; and
- (b) For candidates without Grade E or above in AL/AS Chemistry, Physics and/or Biology, Grade D or above in the concerned subject in HKCEE.

### *Bachelor of Education*

#### *Chinese Language and Literature Programme*

An overall pass at Grade D or above in AS Chinese Language and Culture, or Grade E or above in AL Chinese Literature.

#### *English Language Programme*

Grade D7 or above in AS Use of English<sup>1</sup> for candidates taking HKALE in or before 2001; no special requirements for candidates taking HKALE after 2001.

### *Bachelor of Engineering*

#### *Building Services Engineering, and Mechanical Engineering Programmes*

- Either (a) Grade E or above in 2 AL subjects from the following list:  
Pure Mathematics, Physics or Engineering Science, Applied Mathematics, Chemistry;
- or* (b) Grade E or above in  
*either* AL Pure Mathematics  
*or* AL Physics or Engineering Science  
and 2 AS subjects.

#### *Civil Engineering, Civil Engineering (Environmental Engineering), and Civil Engineering (Law) Programmes*

- Grade E or above in  
*either* 3 AL subjects (including Pure Mathematics and *either* Physics *or* Engineering Science)
- or* 2 AL subjects (Pure Mathematics and *either* Physics *or* Engineering Science), and 2 AS subjects.

#### *Computer Engineering, Electronic and Communications Engineering, Electrical Engineering, and Information Engineering Programmes*

- Either (a) Grade E or above in 2 AL subjects (including Pure Mathematics, and *either* Physics *or* Engineering Science);
  - or* (b) Grade E or above in AL Pure Mathematics, and 2 AS subjects (Physics and any one other subject).
- (Passes in additional AL/AS subjects preferred)

#### *Industrial Engineering and Technology Management, and Logistics Engineering and Supply Chain Management Programmes*

- Either (a) Grade E or above in 2 AL subjects (1 must be Pure Mathematics, Physics, Engineering Science, or Applied Mathematics);
- or* (b) Grade E or above in
  - (i) 1 AL subject from the following list:  
Pure Mathematics, Physics, Engineering Science, or Applied Mathematics;
  - and

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<sup>1</sup> Special consideration would be given to those applicants who attained a Grade D8 in the Use of English with very good results in the oral examination of the AS Use of English.

- (ii) 2 AS subjects (1 must be Physics or Mathematics and Statistics).

*Medical Engineering Programme*

- (a) Grade E or above in  
*either* (i) 3 AL subjects (including Pure Mathematics, and *either* Physics or Engineering Science);  
 or (ii) 2 AL subjects (Pure Mathematics, and *either* Physics or Engineering Science) and 2 AS subjects;  
 and  
 (b) Grade C or above in HKCEE Biology and Chemistry.

*Software Engineering Programme*

- Grade E or above in  
*either* 3AL subjects (including Pure Mathematics and 1 additional science subject [Applied Mathematics, Biology, Chemistry, Computer Studies, Engineering Science, Physics]);  
 or 2AL subjects (Pure Mathematics and 1 additional science subject [Applied Mathematics, Biology, Chemistry, Computer Studies, Engineering Science, Physics]) and 2 AS subjects.

*Bachelor of Housing Management*

Candidates shall hold a Diploma in Housing Management (formerly known as Certificate in Housing Management) awarded by the School of Professional and Continuing Education and have at least three years of working experience in the housing field.

*Bachelor of Medicine and Bachelor of Surgery*

Grade E or above in the equivalent of 3 AL subjects in the following combinations:

- either* (a) Chemistry, and the remainder from the following: Physics, Biology, Pure Mathematics, Applied Mathematics, and Mathematics and Statistics;  
 or (b) Chemistry, the remainder from  
 (i) Physics, Biology, Pure Mathematics, Applied Mathematics, and Mathematics and Statistics; and  
 (ii) any other subject(s) equivalent to not more than 1 AL subject;

provided that candidates who do not have Grade E or above in AL or AS Physics are required to obtain Grade E or above in Physics in HKCEE; and those who do not have Grade E or above in AL or AS Biology are required to obtain Grade C or above in Biology or Human Biology in HKCEE.

*Bachelor of Nursing*

*Full-time*

- Grade E or above in  
*either* 2 AL subjects  
 or 1 AL and 2 AS subjects.  
 (Candidates shall preferably have obtained a Grade E or above in Biology at HKCEE.)

*Part-time*

Candidates shall be registered nurses with the Nursing Council of Hong Kong or hold recognized equivalent qualifications.

*Bachelor of Science*

- Grade E or above in  
*either* 2 AL subjects  
 or 1 AL and 2 AS subjects

which shall include those required for the relevant programmes of study, as prescribed in the syllabuses for the degree.

*Bachelor of Science in Actuarial Science*

Grade E or above in AL Pure Mathematics.

*Bachelor of Science in Bioinformatics*

- (a) Grade E or above in AL Chemistry or AL Pure Mathematics; and
- (b) *Either* Grade E or above in AL / AS Biology; *or* Grade C or above in HKCEE Biology; and
- (c) For candidates without a Grade E or above in AL Pure Mathematics,  
*Either* Grade C or above in HKCEE Mathematics or HKCEE Additional Mathematics;  
*or* Grade D or above in AS Mathematics and Statistics.

*Bachelor of Science in Computer Science and Information Systems*

- (a) Grade E or above in 2 AL subjects (Pure Mathematics, Applied Mathematics, Biology, Business Studies, Chemistry, Computer Studies, Economics, Engineering Science, Geography, Government and Public Affairs, Physics, Principles of Accounts, Psychology, Sociology);
- (b) Grade E or above in either any additional 1 AL subject or 2 AS subjects; and
- (c) if none of the AL subjects is Pure Mathematics, *either* Grade C or above in Mathematics or Additional Mathematics at HKCEE, *or* Grade D or above in the AS subject Mathematics and Statistics. (In the latter case, the AS subject Mathematics and Statistics can be counted again as one of the 2 AS subjects in sub-paragraph (b) above.)

*Bachelor of Science in Speech and Hearing Sciences*

- (a) Grade E or above in Biology or Human Biology in HKCEE or in AL Biology or Zoology; and
- (b) Grade E or above in HKCEE Chinese Language or AS Chinese Language and Culture.

*Bachelor of Science in Surveying*

*Either* Grade C or above in a mathematics subject or in Physics in HKCEE;  
*or* Grade E or above in an AL or AS mathematics subject or in AL or AS Physics.

**G 5 Exemption from University entrance requirements** (for admission to curricula leading to all Bachelor's degrees and non-graduate certificates and diplomas):

Applications for exemption from the University entrance requirements shall be submitted to the Registrar, together with the original or certified true copies of certificates and other documentary evidence of his educational qualifications. All applications for exemption from the University entrance requirements will be considered on their merits.

**G 6 Registration:**

- (a) An applicant who has been admitted to a course or courses as a candidate for any degree or diploma or any other University qualification shall be deemed to have entered upon such course or courses on the date of his first registration. Every candidate shall register on admission to the University and thereafter at the beginning of each academic year of his curriculum. On first registration, a candidate shall complete a health questionnaire and may be required to report for a chest X-ray examination at the University Health Service. Registration shall include the payment of fees due.
- (b) (i) A person who is registered as a candidate for a degree, diploma or certificate of the University listed in Statute III shall not register as a candidate for any other degree, diploma or certificate of the University or for any other post-secondary qualification at any educational institution except with the approval of the Senate given in advance. A candidate in breach of this regulation may be required to discontinue his studies in the University.

- (ii) A person who is registered for any post-secondary qualification at any educational institution shall not be registered as a candidate for a degree, diploma or certificate of the University listed in Statute III except with the approval of the Senate given in advance.

#### **G 7 Academic year:**

The academic year shall begin in September each year.

#### **G 8 Attendance and absence:**

- (a) Attendance: A student shall follow his courses of instruction and complete the requirements of his curriculum to the satisfaction of the Heads of the Departments concerned.
- (b) Absence:
  - (i) A student who cannot attend for between three and seven days inclusive because of his illness shall, if he is registered in a Faculty, inform the Dean of the Faculty concerned in writing at the earliest opportunity. A student who is registered other than in a Faculty shall in similar manner inform the Registrar. When longer absence is necessary or when absence from examinations is in question, a student shall submit in writing an application for leave of absence to the Dean, or the Registrar, as the case may be, together with a certificate signed by a registered medical practitioner. In such cases the University shall consult the Director of the University Health Service and may seek advice from a medical board of three medical practitioners, one of whom shall be the Director of the University Health Service, and one of whom may be nominated by the student.
  - (ii) A student who, during his studies, desires leave of absence for more than two full consecutive days for non-medical reasons shall, if he is registered in a Faculty, apply to the Dean of the Faculty concerned in writing at the earliest opportunity, stating the reasons for which the leave of absence is sought. A student who is registered other than in a Faculty shall in similar manner apply to the Registrar. Permission for such leave shall be granted only in exceptional circumstances and shall not be granted by reason only that the student has already made arrangements to be absent.
  - (iii) A student who is suspended shall not be permitted to attend during the period of suspension.
- (c) Re-entry:
  - (i) A student registered in a Faculty who has been absent, whether leave has been granted under this regulation or not, for a period of such length as to make it impossible, in the opinion of the Dean of the Faculty concerned, for him to complete his year's work, shall not resume attendance in the same academic year, except with the permission of the Board of his Faculty. A student registered other than in a Faculty who has been absent shall in a similar manner not resume attendance except with the permission of the Registrar.
  - (ii) A student who has been granted leave of absence on the basis of a certificate of his illness signed by a registered medical practitioner shall, before resuming his studies, present a further certificate signed by a registered medical practitioner to the effect that his state of health will permit him to resume and complete his studies.
  - (iii) A student who is not permitted to resume attendance in the same academic year under the provisions of clause (c)(i) of this regulation shall be regarded as having withdrawn from his studies with effect from the first day of his absence but shall be re-admitted at the commencement of the next academic year to the same curriculum and year of his previous registration. He may be required, before being re-admitted, to submit a certificate signed by a registered practitioner to the effect that his state of health will permit him to resume and to complete his studies.
  - (iv) A student who is unable for reasons of health to attend for a period of more than twelve continuous months shall be regarded as having withdrawn from his studies but may apply again for admission to the same or to another curriculum provided that he

submits a certificate signed by a registered medical practitioner to the effect that his state of health will permit him to resume and to complete his studies.

- (v) In cases where a student submits a certificate signed by a registered medical practitioner in accordance with the provisions of this regulation, the University shall consult the Director of the University Health Service and may seek advice from a medical board of three medical practitioners, one of whom shall be the Director of the University Health Service and one of whom may be nominated by the student.

#### **G 9 Examinations:**

- (a) There shall be examinations as specified in the regulations for each degree, diploma or certificate.
- (b) A student shall not be admitted to an examination except under the regulations for the particular degree, diploma or certificate.
- (c) A student who is unable, because of his illness, to be present for any paper or papers in an examination shall be permitted to present himself at a supplementary examination in the paper or papers where such an examination is prescribed in the regulations only if his application for permission has the support of the Director of the University Health Service.
- (d) Examiners may examine by means of written, practical, or oral test, or by continuous assessment, or by any combination of these.
- (e) Subject to Statute III (Degrees), a student who has been exempted from any part or the whole of a course or examination shall be deemed to have completed that part or the whole of the course or to have satisfied the examiners in that part or the whole of the examination.
- (f) Examination scripts and theses and dissertations for higher degrees shall be written in English, unless the candidate is given permission by the Senate to use another language<sup>1</sup>.
- (g) There shall be no appeal against examination results.

#### **G 10 Aegrotat degree:**

- (a) A candidate who would otherwise have completed the requirements of the curriculum for any of the following degrees, but for his inability through his illness or injury to attend for examination at one or more of the papers in his Final Examination for one of these degrees may be considered for the award of an aegrotat degree: BA, BBA, BBA(Acc&Fin), BBA(IS), BBA(Law), BCogSc, BEcon, BEcon&Fin, BEd, BFin, BHousMan, LLB, BSc, BSc(ActuarSc), BSc(Sp&HearSc), BSc(SSLM), BSocSc, BSocSc(Govt&Laws) or BSW.
- (b) Application for the award of an aegrotat degree shall be made within thirty days from the last day of the Final Examination. The application shall be accompanied by a certificate signed by a registered medical practitioner.

<sup>1</sup> The Senate has given permission for the following students to use Chinese:

- students in the Department of Chinese;
- students in the Faculty of Education
  - (i) following courses, modules and programmes in Chinese subjects,
  - (ii) in the PCED programme practicing teaching in schools using Chinese as medium of instruction,
  - (iii) in Speech and Hearing Sciences;
- students in the Department of Law taking the following courses:
  - (i) 'Use of Chinese in Law I'
  - (ii) 'Use of Chinese in Law II'
  - (iii) 'Cross-border legal relation between the Mainland and Hong Kong'
  - (iv) 'Commercial Law in Mainland China';
- students in the School of Chinese Medicine;
- students in the Master of Buddhist Studies programme, in examinations of specified courses; and
- students in programmes offered in Mainland China, in specified parts of the examinations.

- (c) An aegrotat degree shall be conferred only with the agreement of the candidate, and such agreement shall render him ineligible to present himself for any subsequent Final Examination for the degree concerned.
  - (d) An aegrotat degree shall not be classified.
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**G 11 Unsatisfactory performance or progress:**

A student whose performance at examinations or in coursework or in such class tests as may be held from time to time is unsatisfactory, or in the case of a higher degree student whose progress is unsatisfactory, may be required by the Senate (a) to discontinue his studies, or (b) to repeat any part of his course before being admitted to examinations or before being allowed to present his thesis or dissertation, or (c) to re-present himself for examination without repeating any part of his course.

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**G 12 Discontinuation of studies:**

- (a) The Board of a Faculty or an appropriate committee may recommend to the Senate that under the provisions of G 11 and, where applicable, in accordance with any degree, diploma or certificate regulation, a student be required to discontinue his studies in a curriculum administered by the Board or the committee.
  - (b) In all cases where a student is recommended for discontinuation in accordance with G 12(a) or liable for discontinuation under the provisions of any degree, diploma or certificate regulation, there shall be a review of the circumstances of the case by the Committee on Discontinuation. The student shall be so informed in writing and be provided with a statement of the reasons thereof. He shall be invited to submit in writing to the Registrar any non-academic reason which he considers relevant to the issue of his discontinuation. He shall also be invited to appear before the Senate Committee on Discontinuation and may, if the Committee so desires, be required to appear.
  - (c) The decision of the Committee on Discontinuation shall be communicated as soon as may be to the student and the Board of the Faculty concerned.
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**G 13 Change of name:**

A student shall retain the name under which he has been first registered. Change of name on the University register shall be effected only on receipt by the Registrar of a recognized form of legal deposition.

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**G 14 Transcripts and certificates of attendance:**

A transcript of academic record or certificate of attendance giving information on courses of study may be issued to a student or former student on application and upon payment of the prescribed fees.

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**G 15 Visiting students:**

- (a) An applicant, whether or not he satisfies the minimum University entrance requirements, may be admitted as a visiting student normally for a period of not more than one academic year for the purpose of
  - (i) attending courses of study in a degree, diploma or other University curriculum; or
  - (ii) undertaking postgraduate research studies or such other studies as may be prescribed by the Head of the Department concerned, but shall not be registered as a candidate for

a degree, diploma, or other qualification of the University. An applicant for admission as a visiting student shall have educational standards in the English language and in the subjects of his choice which are considered adequate by the Head of the Department concerned.

- (b) Subject to the approval of the Board of the Faculty or the committee concerned, a visiting student may participate in prescribed coursework and sit such University examinations or class tests as may be required for the course in question, and may, on request, be given a statement setting out the classes attended and the results of any examinations or class tests taken. An application for permission to participate in coursework and/or to sit examinations or class tests shall not normally be approved unless it is received at the time an application for admission is made.
- (c) A visiting student shall not change his status to that of a candidate for a degree, diploma or other University qualification; and shall not be granted any exemption from any part of the curriculum for any degree, diploma or other University qualification on the basis of work done during any period of his attendance as a visiting student.
- (d) Applications for admission as visiting students shall be made to the Registrar, and successful applicants shall be permitted to register only on
  - (i) the first day of each semester, in the case of students who intend to follow courses of study; or
  - (ii) the first day of any calendar month during a year, in the case of students who intend to undertake postgraduate research studies or such other studies as may be prescribed by the Head of the Department concerned.

**G 16 Compliance with regulations and exemption from provisions thereof:**

- (a) Subject to the Ordinance and the statutes and without prejudice to section (b) below, the regulations made by the Senate and/or the Council shall apply uniformly from the date upon which they come into operation and shall continue so to apply until the date of their amendment or repeal: always provided that the Senate and/or the Council may provide in any particular case that a regulation shall remain in force for the purpose of completion of a candidature which was commenced prior to the amendment or repeal of the regulation.
- (b) Subject to the Ordinance and the statutes, and notwithstanding section (a) above, the Senate may exempt any student from the provisions of any regulation made by the Senate, provided that, in the case of an exemption from the provisions of any of the regulations governing degrees or diplomas or certificates, there is a recommendation to the effect from the Board of the Faculty or from the Senate Committee concerned.

**G 17 University fees:**

*I. Conditions*

- (a) University fees shall be payable in accordance with Section II of this regulation, and fees for the current academic year shall be as prescribed by the Council<sup>1</sup>. They may be varied from time to time at the University's absolute discretion provided that notice of not later than June 30 preceding the academic year in which the fee is to be varied shall be given, by announcement posted on all official University noticeboards, whenever a variation is to be made.
- (b) University fees shall be paid in advance, unless otherwise specified, and once paid shall not be refunded except as prescribed in Section II.
- (c) Unless he has received, in advance of the date on which payment of any fees is due, permission from the Registrar or another authorized officer to postpone payment to a later date, a student who has not paid within 30 days after the due date shall have his name removed from the

<sup>1</sup> For current fees, see page 18.

register of students. Notwithstanding the provisions of Section II(k) of this regulation and other regulations where applicable, the University may in its absolute discretion withhold the provision of any services to the de-registered student including the issue of examination results, transcript and certificate of attendance. To re-instate his student status, the student shall be required to pay a surcharge of 10% of the outstanding fees, or \$500, whichever is the lesser, in addition to settling the outstanding fees. The University may additionally request the student to compensate the University for any loss of interest for any late payment or non-payment of fees, including the surcharge, irrespective of whether the student's name has been removed from the register. This clause shall be applicable to all University fees, fines, charges, and other payments for which a student is liable, whether they are stipulated in this regulation or not.

- (d) There shall be no remission of fees in whole or in part except when remission is a specified part of a University scholarship, prize, bursary, or similar award.

## II. Fees

- (a) A candidate registered for a Bachelor's, Master's or Doctor's<sup>1</sup> degree, other than higher doctorates, or a diploma or certificate, shall pay caution money and the fees for application, composition and graduation; and, where appropriate, the fees for qualifying examination, repeating, re-examination, continuation, examination and compulsory residence. An applicant for admission to candidature of a higher doctorate shall pay an application fee; and upon admission to candidature, shall pay an examination fee. A candidate registered for the degree of Doctor of Medicine or the degree of Master of Surgery shall pay caution money and the fees for application, registration, examination and graduation. A visiting student shall pay caution money and the fees for application and composition. Payment of the Students' Union membership fee shall be compulsory for a candidate registered for a Bachelor's degree on full-time basis.
- (b) The composition fee, which includes elements for registration, tuition or supervision, laboratory, workshop, library, health service, and other facilities offered, shall be payable in the following manner unless otherwise stated in the schedule of fees:
- (i) by a candidate registered for a Bachelor's degree or a Master's degree by coursework or diploma or certificate: annually by two instalments by dates to be prescribed by the Registrar, the first during August to October and the second in January;
  - (ii) by a candidate registered for the degree of MPhil or PhD: annually by two equal instalments during the candidate's period of study as prescribed in the regulations governing the degree<sup>2</sup>;
  - (iii) by a candidate registered for the Diploma or Certificate in Chinese Language: annually by three instalments in September, December and March;
  - (iv) by a visiting student: in one single payment at the time of admission.
- (c) Caution money shall be paid by a student on first registration and shall be retained by the University as a deposit from which it may make deductions in respect of fees, fines, breakages,

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<sup>1</sup> Fees arrangements for the three-year programme of the PhD shall normally be applicable to the degree of SJD.

<sup>2</sup> A candidate for the degree of MPhil or the degree of PhD will be liable for the continuation fee for each three-month period following the expiry of his period of study as prescribed in the regulations governing the degree. This means that a candidate registered for the degree of MPhil becomes liable for the continuation fee at the end of the twenty-fourth month of his full-time candidature or at the end of the thirty-sixth month of his part-time candidature; and a candidate registered for the three-year programme of the degree of PhD becomes liable for the continuation fee at the end of the thirty-sixth month of his full-time candidature or at the end of the fifty-fourth month of his part-time candidature; and a candidate registered for the four-year programme of the degree of PhD becomes liable for the continuation fee at the end of the forty-eighth month of his full-time candidature or at the end of the seventy-second month of his part-time candidature.

damage, loss and other charges incurred by the student; if at any time, as a result of deductions made, the balance of the deposit be inadequate to meet future charges outstanding, the student shall restore the balance therein to its original level. On withdrawal from the University, the balance of a student's caution money shall be set off against the graduation fee or, if the student is not graduating, be returned to the student.

- (d) The continuation fee, which includes elements for registration, tuition or supervision, laboratory, workshop, library, health service and other facilities offered, shall be paid by a candidate who is registered for an MPhil or PhD degree and who requires to continue beyond the period of study prescribed for the degree.
- (e) The repeating fee, which includes elements for registration, tuition or supervision, laboratory, workshop, library, health service and other facilities offered, shall be paid by a candidate registered for a Bachelor's degree or Master's degree by coursework, or a diploma or certificate and who is permitted or required to repeat part of the courses of any one year of the curriculum. The fee shall be charged in respect of each course to be repeated, and dissertations and fieldwork for Master's degrees by coursework shall be counted as one course each. A re-examination fee shall not be payable in addition.
- (f) A student who is permitted or required to repeat the whole of one year of the curriculum for a degree, diploma or certificate shall pay the composition fee prescribed.
- (g) The re-examination fee, which includes elements for registration, library, health service and other facilities offered, shall be paid by a candidate registered for a Bachelor's degree or Master's degree by coursework, or a diploma or certificate and who is permitted or required to present himself for re-examination without repeating any courses.
- (h) Candidates may be required to pay a deposit on acceptance of an offer of admission, the amount of which shall be determined by the Registrar. Such deposit shall be credited towards the first year's composition fee and shall not be refunded, except to a candidate admitted provisionally who fails to satisfy the admissions requirements.
- (i) The registration fee shall be paid by a candidate for the degree of Doctor of Medicine or Master of Surgery upon his first registration.
- (j) The graduation fee shall be paid by a candidate for a degree, diploma or certificate on completion of the curriculum and before the degree, diploma or certificate is awarded.
- (k) A charge shall be made for a transcript of results in the University of Hong Kong Advanced Level Examination and for a transcript of a student's record or a certificate of attendance.
- (l) Candidates may be required to pay such other fees, fines and charges as prescribed by the Council from time to time. Such fees, fines and charges shall be payable by the dates specified.

## **G 18 Academic dress:**

### *A. Official and Honorary*

#### **Chancellor**

A robe of rich black silk trimmed with grey silk facings and collar, gold lace and gold ornaments on back, sleeves, and wings to match. Black velvet college cap with gold braid and gold tassel.

#### **Pro-Chancellor**

A robe of rich black silk trimmed with grey silk facings and collar, gold lace and gold ornaments on back and wings to match. Black velvet college cap with gold tassel.

#### **Vice-Chancellor**

A robe of rich black silk trimmed with grey silk facings and collar, silver lace and silver ornaments on back, sleeves, and wings to match. Black velvet college cap with silver braid and silver tassel.

**Deputy Vice-Chancellor**

A robe of rich black silk trimmed with grey silk facings and collar, silver lace and silver ornaments on back and wings to match. Black velvet college cap with silver tassel.

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**Pro-Vice-Chancellor**

A robe of rich black silk trimmed with silver lace on back, sleeves, and cape. Black velvet college cap with silver tassel.

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**Treasurer**

A robe of grey silk with scarlet silk facings. Black velvet college cap with black silk tassel.

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**Registrar**

A robe of rich black silk with black velvet robe lace on front, cape, and shoulders. Black velvet college cap with black silk tassel.

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**Chairman of Convocation**

A robe of blue silk with grey silk facings and collar trimmed with gold. Black velvet college cap with grey silk tassel.

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**Doctor of Laws (*honoris causa*)**

A robe of scarlet panama with facings of deep blue silk and a hood of scarlet panama with lining of deep blue silk throughout. Black velvet cap, bonnet-shaped and soft, with a hard round brim and a narrow cord of gold at the junction of the crown and the brim.

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**Doctor of Letters (*honoris causa*)**

A robe of scarlet panama with facings of royal blue silk and a hood of scarlet panama with lining of royal blue silk throughout. Black velvet cap, bonnet-shaped and soft, with a hard round brim and a narrow cord of gold at the junction of the crown and the brim.

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**Doctor of Science (*honoris causa*)**

A robe of scarlet panama with facings of white silk and a hood of scarlet panama with lining of white silk throughout. Black velvet cap, bonnet-shaped and soft, with a hard round brim and a narrow cord of gold at the junction of the crown and the brim.

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**Doctor of Divinity (*honoris causa*)**

A robe of scarlet panama with facings of Sarum red and a hood of scarlet panama with lining of Sarum red throughout. The outside edge of facings and top edge of sleeve facings, and lining of hood, decorated with 1 inch black ribbon. Black velvet cap.

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**Doctor of Social Sciences (*honoris causa*)**

A robe of scarlet panama with facings of dark green silk and a hood of scarlet panama with lining of dark green silk throughout. Black velvet cap, bonnet-shaped and soft, with a hard round brim and a narrow cord of gold at the junction of the crown and the brim.

## B. Undergraduates

A short-sleeved gown of dark green material, of length 6 inches above the knee, with a black college cap. The President and members of the Union Council may wear upon their academic dress such distinguishing marks as may be laid down from time to time by the Union Council.

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## C. Graduates

### Gowns

Bachelors	—	A robe of black stuff of the simple traditional shape with pointed sleeve.
Masters	—	A robe of black stuff, Oxford MA pattern.
Masters of Surgery (full dress)	—	A robe of purple panama with lavender silk facings.
Doctors (undress)	—	A robe of black silk, Oxford DPhil pattern.
Doctors (full dress)	—	A robe of scarlet panama with silk facings of appropriate colour (LLD <i>old gold</i> ; DLitt <i>royal blue</i> ; MD <i>red</i> ; DSc <i>white</i> ; DSocSc <i>dark green</i> ).
Doctors of Philosophy (full dress)	—	A robe of maroon panama with facings of deep blue.
Doctors of Medicine and Masters of Surgery (undress)	—	A robe of black silk with purple silk facings 6.4 cm wide.

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### Hoods

#### Faculty of Architecture

BA(ArchStud)	—	Deep blue with grey silk edge lining, 3.5 cm wide.
BSc(Surv)	—	Deep blue with grey silk edge lining, 3.5 cm wide.
MArch	—	Deep blue with grey silk lining throughout, the lining being turned over to the depth of 1 cm.
MLA	—	Deep blue with grey silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(Conservation)	—	Deep blue with grey silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(ConstProjectMan)	—	Deep blue with grey silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(IDM)	—	Deep blue with grey silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(RealEst)	—	Deep blue with grey silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(UrbanPlanning)	—	Deep blue with grey silk lining throughout, the lining being turned over to the depth of 1 cm.
MUrbanDesign	—	Deep blue with grey silk lining throughout, the lining being turned over to the depth of 1 cm.

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#### Faculty of Arts

BA	—	Deep blue with royal blue silk edge lining, 3.5 cm wide.
MA	—	Deep blue with royal blue silk lining throughout, the lining being turned over to the depth of 1 cm.
MA(TranspPol&Plan)	—	Deep blue with royal blue silk lining throughout, the lining being turned over to the depth of 1 cm.
MGIS	—	Deep blue with royal blue silk lining throughout, the lining being turned over to the depth of 1 cm.

DLitt (undress)	—	Deep blue with royal blue silk lining throughout, the lining being turned over to the depth of 1 cm.
DLitt (full dress)	—	Scarlet panama with royal blue silk lining throughout.

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### *Faculty of Business and Economics*

BAcc	—	Deep blue with bronze silk edge lining, 3.5 cm wide.
BBA	—	Deep blue with bronze silk edge lining, 3.5 cm wide.
BBA(Acc&Fin)	—	Deep blue with bronze silk edge lining, 3.5 cm wide.
BBA(IS)	—	Deep blue with bronze silk edge lining, 3.5 cm wide.
BBA(Law)	—	Deep blue with bronze silk edge lining, 3.5 cm wide.
BEcon	—	Deep blue with bronze silk edge lining, 3.5 cm wide.
BEcon&Fin	—	Deep blue with bronze silk edge lining, 3.5 cm wide.
BFin	—	Deep blue with bronze silk edge lining, 3.5 cm wide.
BMS	—	Deep blue with bronze silk edge lining, 3.5 cm wide.
IMBA	—	Deep blue with bronze silk lining throughout, the lining being turned over to the depth of 1 cm.
MBA	—	Deep blue with bronze silk lining throughout, the lining being turned over to the depth of 1 cm.
MEcon	—	Deep blue with bronze silk lining throughout, the lining being turned over to the depth of 1 cm.
MFin	—	Deep blue with bronze silk lining throughout, the lining being turned over to the depth of 1 cm.

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### *Faculty of Dentistry*

BDS	—	Deep blue with burgundy red silk edge lining, 3.5 cm wide.
MDS	—	Deep blue with burgundy red silk lining throughout, the lining being turned over to the depth of 1 cm.
MOrth	—	Deep blue with burgundy red silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(DMS)	—	Deep blue with burgundy red silk lining throughout, the lining being turned over to the depth of 1 cm.

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### *Faculty of Education*

BEd	—	Deep blue with light blue silk edge lining, 3.5 cm wide.
BEd(LangEd)	—	Deep blue with light blue silk edge lining, 3.5 cm wide.
BEd(PrimaryEd)	—	Deep blue with light blue silk edge lining, 3.5 cm wide.
BSc(Sp&HearSc)	—	Deep blue with light blue silk edge lining, 3.5 cm wide.
BSc(SSLM)	—	Deep blue with light blue silk edge lining, 3.5 cm wide.
MA(AppliedLinguistics)	—	Deep blue with light blue silk lining throughout, the lining being turned over to the depth of 1 cm.
MEd	—	Deep blue with light blue silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(Audiology)	—	Deep blue with light blue silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(ITE)	—	Deep blue with light blue silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(LIM)	—	Deep blue with light blue silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(SportsScience)	—	Deep blue with light blue silk lining throughout, the lining being turned over to the depth of 1 cm.

*Faculty of Engineering*

BEng	—	Deep blue with yellow silk edge lining, 3.5 cm wide.
BSc(CompSc)	—	Deep blue with yellow silk edge lining, 3.5 cm wide.
BSc(CSIS)	—	Deep blue with yellow silk edge lining, 3.5 cm wide.
MSc(CompSc)	—	Deep blue with yellow silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(ECom&IComp)	—	Deep blue with yellow silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(E-Commerce & Internet Technology)	—	Deep blue with yellow silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(Eng)	—	Deep blue with yellow silk lining throughout, the lining being turned over to the depth of 1 cm.

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*Faculty of Law*

LLB	—	Deep blue with old gold silk edge lining, 3.5 cm wide.
MCL	—	Deep blue with old gold silk lining throughout, the lining being turned over to the depth of 1 cm.
LLM	—	Deep blue with old gold silk lining throughout, the lining being turned over to the depth of 1 cm.
LLM(ChineseLaw)	—	Deep blue with old gold silk lining throughout, the lining being turned over to the depth of 1 cm.
LLM(CFL)	—	Deep blue with old gold silk lining throughout, the lining being turned over to the depth of 1 cm.
LLM(HR)	—	Deep blue with old gold silk lining throughout, the lining being turned over to the depth of 1 cm.
LLM(IT&IPL)	—	Deep blue with old gold silk lining throughout, the lining being turned over to the depth of 1 cm.
LLM(ITL)	—	Deep blue with old gold silk lining throughout, the lining being turned over to the depth of 1 cm.
LLMPRCCommL	—	Deep blue with old gold silk lining throughout, the lining being turned over to the depth of 1 cm.
LLD (undress)	—	Deep blue with old gold silk lining throughout, the lining being turned over to the depth of 1 cm.
LLD (full dress)	—	Scarlet panama with old gold silk lining throughout.
SJD	—	Maroon panama with deep blue silk lining throughout.

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*Faculty of Medicine*

BChinMed	—	Deep blue with red silk edge lining, 3.5 cm wide.
MBBS	—	Deep blue with red silk edge lining, 3.5 cm wide.
BNurs	—	Deep blue with red silk edge lining, 3.5 cm wide.
BPharm(ChinMed)	—	Deep blue with red silk edge lining, 3.5 cm wide.
BSc(ApplMedSc)	—	Deep blue with red silk edge lining, 3.5 cm wide.
BSc(BioInf)	—	Deep blue with red silk edge lining, 3.5 cm wide.
BSc(BiomedSc)	—	Deep blue with red silk edge lining, 3.5 cm wide.
BTCM	—	Deep blue with red silk edge lining, 3.5 cm wide.
MChinMed(Acup&Mox)	—	Deep blue with red silk lining throughout, the lining being turned over to the depth of 1 cm.
MMedSc	—	Deep blue with red silk lining throughout, the lining being turned over to the depth of 1 cm.
MN	—	Deep blue with red silk lining throughout, the lining being turned over to the depth of 1 cm.
MNurs	—	Deep blue with red silk lining throughout, the lining being turned over to the depth of 1 cm.
MPH	—	Deep blue with red silk lining throughout, the lining being turned over to the depth of 1 cm.

MRes(Med)	—	Deep blue with red silk lining throughout, the lining being turned over to the depth of 1 cm.
MTCM	—	Deep blue with red silk lining throughout, the lining being turned over to the depth of 1 cm.
MD and MS (undress)	—	Black silk with purple silk lining throughout.
MD (full dress)	—	Scarlet panama with red silk lining throughout.
MS (full dress)	—	Purple panama with lavender silk lining throughout.

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### *Faculty of Science*

BSc	—	Deep blue with white silk edge lining, 3.5 cm wide.
BSc(ActuarSc)	—	Deep blue with white silk edge lining, 3.5 cm wide.
MSc	—	Deep blue with white silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(EnvMan)	—	Deep blue with white silk lining throughout, the lining being turned over to the depth of 1 cm.
DSc (undress)	—	Deep blue with white silk lining throughout, the lining being turned over to the depth of 1 cm.
DSc (full dress)	—	Scarlet panama with white silk lining throughout.

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### *Faculty of Social Sciences*

BCJ	—	Deep blue with dark green silk edge lining, 3.5 cm wide.
BCogSc	—	Deep blue with dark green silk edge lining, 3.5 cm wide.
BHousMan	—	Deep blue with dark green silk edge lining, 3.5 cm wide.
BJ	—	Deep blue with dark green silk edge lining, 3.5 cm wide.
BSocSc	—	Deep blue with dark green silk edge lining, 3.5 cm wide.
BSocSc(Govt&Laws)	—	Deep blue with dark green silk edge lining, 3.5 cm wide.
BSW	—	Deep blue with dark green silk edge lining, 3.5 cm wide.
IMPA	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
MBuddhStud	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
MHousMan	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
MIPA	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
MJ	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
MPA	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
MSc(GBM&ECom)	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
MSocSc	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
MSSM	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
MSW	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
MStat	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
DSocSc (undress)	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
DSocSc (full dress)	—	Scarlet panama with dark green silk lining throughout.
PsyD (undress)	—	Deep blue with dark green silk lining throughout, the lining being turned over to the depth of 1 cm.
PsyD (full dress)	—	Scarlet panama with dark green silk lining throughout.

*All Faculties*

MPhil	—	Deep blue with maroon silk lining throughout, the lining being turned over to the depth of 1 cm.
PhD (undress and full dress)	—	Maroon panama with deep blue silk lining throughout.

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**Caps**

Bachelors, Masters, and Doctors (undress)	—	College cap, 'mortar-board' pattern.
Doctors and Masters of Surgery (full dress)	—	Black velvet cap, bonnet-shaped and soft, with a hard round brim and a narrow cord of gold at the junction of the crown and the brim.

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**G 19 Registered Graduates:**

- (i) All graduates of the University shall be entitled to have their names enrolled in a Register of Graduates and to enjoy all the privileges of registration.
  - (ii) Graduates of the University whose first degree was conferred before January 1969 shall be enrolled as Registered Graduates on payment of the fee for enrolment as a Registered Graduate; graduates of the University whose first degree was conferred after January 1969 shall be enrolled as Registered Graduates on payment of the graduation fee. Subject to (vii) below, graduates of the University who have paid these fees as prescribed shall remain on the roll, until death or resignation, without payment of any further fee.
  - (iii) Registered Graduates shall be members of Convocation.
  - (iv) Registered Graduates shall be eligible to attend Congregations for the conferring of degrees and functions and conferences that may, from time to time, be arranged.
  - (v) Registered Graduates, if resident in Hong Kong, may read in the Library and borrow books in accordance with Library rules, without payment of a Library subscription.
  - (vi) The rights and privileges of a Registered Graduate shall terminate if his University degree qualifying him for registration is forfeited, cancelled or withdrawn, with effect from the date of such forfeiture, cancellation or withdrawal.
  - (vii) The Chancellor shall, with the concurrence of the Court, have the power to remove the name of any person from the Register of Graduates.
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**G 20 Hall charges:**

- (a) The following charges shall be made:
  - (i) for lodging in a University-maintained residential hall: an annual charge for a residential year of a length prescribed each year by the University;
  - (ii) for board in University Hall: the daily charge is determined by the hall; and
  - (iii) for non-residential membership of a residential hall, whether University-maintained or approved, or for membership of a non-residential hall: an annual charge.
- (b) These charges shall be determined annually and may be varied at the University's absolute discretion provided that notice is given, by announcement posted on all official University and appropriate hall notice boards, as follows:
  - (i) for the non-residential membership charge: twelve calendar months; and
  - (ii) for lodging and board charges: by June 30 in each case before the beginning of the academic year when a revised charge is to be made<sup>1</sup>.

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<sup>1</sup> For schedule of current charges, see page 43.