

**THE UNIVERSITY OF HONG KONG**  
**202<sup>nd</sup> Congregation**

**Authorisation Form for Loan of Academic Dress**

I hereby authorise \_\_\_\_\_(name of representative),  
HKID/ Passport No. \_\_\_\_\_(HKID/ Passport No. of representative) to collect  
the academic dress on my behalf.

Name of Graduand: \_\_\_\_\_

HKID/ Passport No. of Graduand: \_\_\_\_\_

University No.: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Note:

When collecting the academic dress, the representative must present to the staff of the Gown Room this completed form and:

1. a completed Form for Loan of Academic Dress signed by the Graduand, and
2. a photocopy of the Graduand's Student ID, Hong Kong ID Card or passport for checking only.

*Information is collected for Congregation purposes. Such information will not be transferred to any external bodies or organizations. This form and the data contained therein will be disposed after the graduand returns the academic dress to the University. Under the Personal Data (Privacy) Ordinance, the graduand has rights to request access to and/or correction of the personal data held by the University. Requests should be made to [privacy@hku.hk](mailto:privacy@hku.hk).*