THE UNIVERSITY OF HONG KONG

Form for Loan of Academic Dress – For Alumni

(A) Personal Particulars
Name:
Dr/Mr/Ms/
Miss/Mrs

Surnames
Other names
Full name in Chinese characters

Faculty: ____________________ Degree: ____________________ Year of Graduation: ____________

HKID /Passport No.: ____________________ Email: ____________________
(must be produced for inspection)

Postal address: ____________________________________________________________

Telephone No.(s): Home ________________ Office ________________ Mobile ________________

Information is collected for Congregation purposes. Such information will not be transferred to any external bodies or organisations. This form and the data contained therein will be disposed after you return the academic dress to the University. Under the Personal Data (Privacy) Ordinance, you have rights to request access to and/or correction of your personal data held by the University. Requests should be made to privacy@hku.hk.

(B) Request for Loan of Academic Dress

*Please tick appropriate box(es)

I wish to borrow the following items from the University from ______________ to _______________.

□ *(1) A complete set of academic dress at HK$60 (comprising a gown, a hood and a cap) per week

□ *(2) A gown at HK$30 per week  □ *(3) A hood at HK$15 per week

□ *(4) A cap at HK$15 per week

I agree to undertake

i. to indemnify the University for the loss of, or damage to, any items for academic dress I borrow;

ii. to return the academic dress not later than ___________________________; and

iii. to pay an overdue charge of HK$80.00 per week if I retain the academic dress after ____________________________.

Date: ____________________ _________________________________________________

Signature of Applicant

(C) To: Gown Room, Room G01, K.K. Leung Building, HKU

I received from the Gown Room the items of academic dress on temporary loan as specified in Section (B) above.

Date: ____________________ _________________________________________________

Signature of Applicant